

HENDRIX
COLLEGE
Campus Sustainability
Fund Committee

Agenda for April 7, 2015 (11:10AM Campbell South)

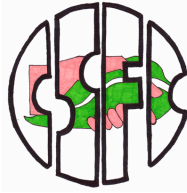
Members of the CSFC:

William O'Brochta '16, Chief Sustainability Officer, CSFC Chair,
ECC Campus Campaigns Chair
Abby Gatmaitan '17, Environmental Concerns Committee Chair
Elizabeth Soo '17 and Cade Nelson '17, Garden Club Co-Presidents
Kaylee Davis '18, At-Large Student Member, ECC Galloway Representative
Annie Meek '18, At-Large Student Member, ECC Martin Representative
Faith Mullins '17, At-Large Student Member
Dr. Courtney Hatch, Environmental Studies Department Chair
Mr. Skip Harstell, Director of Facilities Management
Mr. Mike Flory, Executive Director of Culinary Services
Mr. Jim Wiltgen, Executive Vice President for Student Affairs and Dean of Students
Mr. Tom Siebenmorgen, Executive Vice President and Chief Financial Officer (absent,
submitted report)

Guests:

Ms. Dawn Hearne, Director of Dining Services
Miranda Donakey '18, ECC Market Square Representative
Grahm Valadie '17, ECC At-Large Representative

1. Welcome
 - a. Go around the room including invited guests.
 - b. Attendance by the Secretary and adoption of last meeting's minutes.
2. Review Agenda
3. Report by the CSFC Chair
4. Project Applications (none submitted)
5. Projects Being Implemented/Working Projects
 - a. Food Waste
 - i. Bethlehem House/other donation location. Annie was going to follow-up; William will follow-up on this.
 - ii. Emily English farmer meeting April 8th at 5PM in SLTC 105. William will meet with some local farmers to get their input on our food waste recovery project.
 - iii. Little Rock Urban Agriculture meeting in Little Rock on April 2nd.
 1. Facebook page for this group: <https://zip.kiva.org/trustees/332>
<https://m.facebook.com/groups/196864780329526>
 - iv. Quote from Pro-Quip/Markham Restaurant Supply on smaller system. We haven't received this quote yet, but William will continue to follow up.
 - v. Quote from Nabholtz on plumbing. \$78,000 for plumbing and electrical, because the plumbing must be copper pipe from the dishroom to the dock



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and all the way back. Electrical cost is mostly in labor. Another company will be on campus April 8th to provide a different quote.

1. Cost reduction options: get the two pieces closer to one another. That isn't really very practical for our purposes.

- vi. \$40,000 for pulper, \$30,000 for extractor, \$78,000 for installation, so \$148,000 total.
- vii. What about grant monies to apply for? Because this is an innovative project. U of A may have gotten a grant last year for something like this project. We can match a grant too, which makes us competitive for the grant. Graham, Liz, and Faith are going to take a look at finding money for grants.
- viii. UCA marketing meeting for signage. Doing research on most effective types of signage to educate about reducing food waste. The crafting of these messages are very important though. William will get Mr. Flory involved in this process.
- ix. Large/small portion sizes in main line and identifying uneaten food in dish room. Using this information to inform about portion size. We decided to work with Mr. Flory and marketing to get attractive signage to make everyone aware of this option.

b. Irrigation system improvements.

- i. Voting occurred through email and was unanimously approved. Work is already being done on the irrigation system.
- ii. Timeline: completed in next couple weeks.
- iii. Proceeding with Phase I of the project.
 1. Extra \$500 charge to add Ethernet to the central hub, this will be split between CSFC and Hendrix
- iv. CSFC will spend ~\$15,000 to fund this project.
- v. Commitment from the College to put in next year's budget to request other phases of the system.
 1. Business office has put sprinkler improvement costs into next year's budget, no guarantee of funding though.

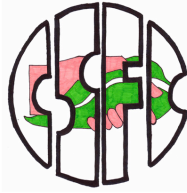
6. Future Projects

a. Climate Commitment:

- i. President is supposed to review with Board of Trustees.
 1. Update: going in front of executive board within next couple of weeks. If approved then goes to full board, and if full board approves the commitment then we go through with execution.
 2. Spirit of commitment is supported by Board, however, the issue arises with fulfilling the requirements of the commitment. These requirements could be difficult to fulfill. Dean thinks that if it got this far, it has a good chance of passing.

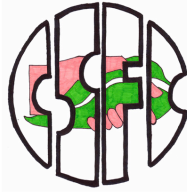
b. Recycling Bins:

- i. Update from Mr. Hartsell on this plan?



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1. Facilities wants to have recycling bins that match Hendrix colors and design. Mr. Hartsell said that a plan would come out in the next several weeks.
2. Dr. Hatch: “Will there be excess recycling bins able to be used for events?” Such as shirttails, football games, etc.
 - a. Dean: Some groups may not know to ask for recycling bins. So should it be an automatic requirement to have recycling if the club/event asks for trash bins? We need bags that fit into the 44-gallon recycling bins. Clear bags fit but as part of branding initiative it would be nice to have uniform trash bags. Mr. Hartsell said he would make an easy change to Facilities policy to give people a recycling bin when they request a trash can.
 - ii. Recycling at apartments. Who should move out blue bins to the curb?
 1. Solutions for who should move recycling bins?
 - a. Facilities should move bins?
 - b. Needs to consolidate recycling for Hendrix. Recycling pick up for Huntington and Hendrix Corner on the same day. Mr. Hartsell will contact Conway Sanitation.
 - c. Sustainable Move-Out Partnerships:
 - i. Goodwill is working with us on this. Plan in place. Proposed new location from Facilities?
 - d. LEED Lab:
 - i. Project approved. Meeting with Dr. Gess.
 - ii. Abby to talk about next steps?
 - e. Eco House improvements:
 - i. Update from Faith.
 - f. Light bulb recycling:
 - i. Facilities promotion plan?
 - g. Facilities and Grounds Pesticide Use:
 - i. Mr. Hartsell is working to get the lists to Lauren.
 - h. Single Use Plastic:
 - i. Bookstore will discourage use of bags, per meeting, and try to sell reusable ones. Looking for ECC awareness/support.
 - i. Printing:
 - i. Speaking with marketing.
7. Constituent Concerns (All)
8. Outreach Events (All)
 - a. Partnership with Odyssey Office.
 - b. Hendrix Sustainability Award: <http://goo.gl/forms/1h3pSIa5P7>
9. Other Items and Discussion (All)



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- a. Mr. Siebenmorgen: Bernard Energy/TME Group student involvement: have had a phone meeting with them and they indicated they would follow up, but have yet to hear anything back. Followed-up via e-mail, but still nothing.
 - b. Selecting the CSFC for next year. Timeline:
 - i. Those applying for CSFC Chair will be interviewed using a common set of questions agreed upon by the CSFC. These interviews will be scheduled as the applicant is available and with the intent of inviting as many CSFC members as possible.
 - ii. Now: the online form begins accepting applications.
<http://goo.gl/forms/OG5d2pGKbb>
 - iii. April 6th at 11:59PM: applications are due.
 - iv. April 7th-14th: interviews for CSFC Chair. All applicants who indicate they are interested in the Chair position will be interviewed. I will do my best to schedule interview times where others can attend, but we will use a common set of questions, the answers to which we will review on April 14th.
 - v. April 7th at 11:10AM in Campbell South: Regular CSFC meeting.
 - vi. April 7th at 7PM in SLTC 105: ECC Collaborative Learning Meeting where ECC member is selected.
 - vii. April 14th at 11:10AM until 1PM in Campbell South: Review of applications by the CSFC and selection of three At-Large members and a Chair.
 - viii. April 15th: announcement of new CSFC.
 - c. Idea of an annual sustainability summit between the three colleges in Conway.
10. Action Items (All)
11. Dismissal (next meeting Thursday, April 14th at 11:10AM in Campbell South to review applications for next year; this meeting is restricted to CSFC members not applying for a new position).