



Campus Sustainability Fund Committee Project Application
Executive Summary

- Background** Established in 2015 by a student referendum vote, the Campus Sustainability Fund Committee (CSFC) uses the student sustainability fee, currently \$20 per student per semester, and other funding sources to give money to members of the Hendrix community to achieve their dreams for a more sustainable Hendrix through our Project Applications, much like Odyssey projects related to the sustainability of Hendrix.
- Committee** The CSFC is a student majority Committee that reports to the Office of the President and keeps the Student and Faculty Senates informed about its operations. Student members either apply or are selected by virtue of their leadership positions in environmental organizations. Faculty and staff members are on the Committee in order to bring together all the major stakeholders on campus related to sustainability issues. The CSFC meets at least four times per year. Meetings are open to the entire Hendrix community and involve reviewing Project Applications and discussing sustainability issues on campus.
- Guidelines** The CSFC empowers any member of the Hendrix community to be funded with their reasonable environmentally focused Project Application, which must be well researched, demonstrate environmental benefit, and be achievable. The CSFC is committed to working with every applicant to figure out how to fund his or her Project Application. CSFC Bylaws prohibit funding conference attendance, monetary contributions and subscriptions, salary or investments, and money that should be funded through other departments.
- Process** For those who wish to simply suggest a project, but not to write a Project Application, a form is available on our website to submit a Project Suggestion. Complete a Project Application to receive funding to complete the project. All projects are due 2 weeks before the next CSFC meeting.
- Decisions** Project Applications can be approved, declined, or deferred. All applicants will receive word during the CSFC meeting or via electronic letter shortly after the meeting. Approved applicants will sign a funding agreement, be assigned an application coordinator to assist with the project implementation, and submit status updates once per semester on the project. Projects will be declined only when they violate CSFC Bylaws. Projects requiring more research will be deferred. The CSFC will let the applicant know what needs to be adjusted in a deferred application in order for it to be approved.

Getting Started and Additional Information: Hendrix.edu/CSFC, CSFC@Hendrix.edu