

Agenda for December 3, 2015 (12:10PM Campbell South)

Members of the CSFC:

- William O’Brochta ’16, Chief Sustainability Officer, CSFC Chair,
ECC Campus Campaigns Chair
- Abby Gatmaitan ’17, Environmental Concerns Committee Chair
- Elizabeth Soo ’17 and Cade Nelson ’17, Garden Club Co-Presidents
- Kaylee Davis ’18, At-Large Student Member, ECC Galloway Representative
- Annie Meek ’18, At-Large Student Member, ECC Martin Representative
- Faith Mullins ’17, At-Large Student Member, Glass Recycling Student Worker
- Dr. Courtney Hatch, Environmental Studies Department Chair
- Mr. Skip Harstell, Director of Facilities Management
- Mr. Mike Flory, Executive Director of Culinary Services
- Mr. Jim Wiltgen, Executive Vice President for Student Affairs and Dean of Students
- Mr. Tom Siebenmorgen, Executive Vice President and Chief Financial Officer

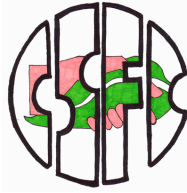
Invited Guests:

- Dr. Marjorie Swann, Professor of English
- Dr. Joyce Hardin, Professor of Biology
- Dr. Stella Čapek, Professor of Sociology
- Ms. Holly Nelson, Assistant Director of Residence Life
- Ms. Dawn Hearne, Director of Dining Services
- MiMi Spjut ’16, President of the Student Senate
- Rev. J.J. Whitney, Chaplain of the College and Associate Director of the Miller Center
for Vocation, Ethics, and Calling

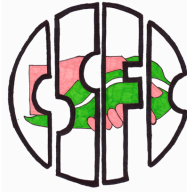
1. Welcome
 - a. Go around the room including invited guests.
 - b. Attendance by the Secretary and adoption of last meeting’s minutes.
2. Review Agenda
3. Report by the CSFC Chair

Account Balance			
TOTAL	33517.43		
Date	Amount	Category	Description
9/1/15	26140	Sustainability Fee	@\$20/student for Fall 2015
10/13/15	8000	Donation	Anonymous donation
10/14/15	-233.42	Metal Cups Project	Pilot study of metal cups project
11/9/15	-332.5	Composting Project	City of Conway Permit and Sign
11/9/15	-56.65	Composting Project	Log Cabin Democrat Legal Ad

4. Project Applications (none submitted by December 1st)

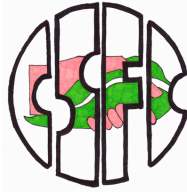


5. Future Projects
 - a. Irrigation system improvements:
 - i. Evan Stoll is still committed to contacting Rain Bird to have them conduct a review of our current systems and make proposals for improvements.
 - b. Sustainable Move-Out Partnerships:
 - i. Trash to Treasure will now also take place during Winter Finals. Kevin Krajcir, ECC Programs Chair, will lead the effort. Donation boxes will be placed in Residence Halls and donated items taken to the attic to store for the Free Store.
 - ii. Goodwill will be coming early next semester for a site visit to see how we can partner with them for Spring Finals Trash to Treasure.
 - iii. Approval from Residence Life to stay after Commencement to take care of Apartment/graduate items.
 - iv. City of Conway will provide recycling dumpsters to us along with our trash dumpsters at no cost.
 - c. LEED Lab:
 - i. Revised proposal submitted to the CEL in early November.
 - ii. Proposal now requests Special Projects Odyssey credit.
 - d. Eco House improvements:
 - i. Reached out to Avalon Collier, Eco House Resident, and she will lead an Eco House meeting to discuss creating a list of projects to present to the Dean for possible funding.
 - e. Light bulb recycling:
 - i. Eric Huynh is leading this effort. He will be presenting a report with options for light bulb recycling soon.
 - f. Facilities and Grounds Pesticide Use:
 - i. Lauren Long will soon be starting a project to record current pesticide and chemical use on campus and make recommendations for an Integrated Pest Management Plan, Green Cleaning Policy, and Sustainable Pesticide Use Plan.
 - g. Single Use Plastic:
 - i. Megan Cassingham will soon be starting a project to evaluate removing single use plastic bags from campus and to review our plastic water bottle policy.
 - h. Sustainable Building/Renovation and Operations Policy:
 - i. Evan Rivera will soon be starting a project to develop a policy for new construction and major renovations that deals with sustainable building. He will also be investigating revisions to our HVAC Operations Set Point policy to emphasize sustainability benefits.
 - i. Printing:
 - i. Admissions Printing: William is working with Fred Baker to see if Admissions marketing materials can be printed on more sustainable paper with soy based inks.



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- ii. Mobile Print: Eric Huynh is working with Zach Green to see if Mobile Print can be double sided.
- iii. Paper Quality: Eric is also going to determine what paper we purchase on campus and if we can transition to more recycled paper.
- j. Student Senate Policies:
 - i. ECC Dish Check-Out: Laela Zaidi is working on a policy to require use of ECC dishes if at all possible for events and to officially remove funding for single serve dishware and utensils.
 - ii. Drink Cups: Tejas Soman is working on a policy to require organizations that give away free plastic drink cups to attend ECC Clean-Up Sunday events since many of these cups are thrown out and not recycled.
- k. Food Recovery:
 - i. Annie Meek is leading this effort.
 - ii. William is meeting with UCA, as they would like to partner in a food recovery project.
- l. Food Waste:
 - i. William has prepared a report on ways to reduce post-consumer food waste that will be presented next semester.
- m. Energy Use Signage:
 - i. Miranda Donakey is working on preparing signage to make students aware of their monthly energy consumption on campus.
- 6. Projects Being Implemented/Working Projects
 - a. Composting Project:
 - i. Zoning Ordinance Variance Application completed with review by Planning and Zoning Board on December 21st.
 - ii. Additional customers contacted to gauge interest. Erica Benoit is leading this effort.
 - iii. Additional awareness meeting held for students.
 - iv. MOU edits completed and final draft will be sent to the group for comments.
 - v. Reached out to other colleges with composting systems and verified that their extra time in the dish room due to composting is low.
 - vi. Sample compost coming from Washington State Correctional Center.
 - vii. Purchase Order to be signed upon successful completion of MOU, demonstrated interest from customers, and application for the zoning ordinance.
 - viii. Project on track to be implemented as scheduled.
 - b. Replacing Black Plastic Condiment Cups (Kaylee):
 - i. Project completed: trial showed that metal cups will not be viable, but the cafeteria voluntarily switched to compostable cups and added porcelain bowls.
- 7. Constituent Concerns (All)
- 8. Outreach Events (All)



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- a. Comprehensive list of all sustainability projects that have taken place on campus for record keeping purposes: compiled from the old Sustainability Committee reports and the old Green Report Cards to create a useful record of past projects.
 - b. Education in Explorations: one page handout about the CSFC and the application process has been developed to review in Explorations classes if professors are interested. Additionally, narration over the Project Application Guidance PPT has been developed for a seven minute video that can be shown in Explorations classes to inform all new students about funding opportunities with the CSFC.
 - c. Can now use the CSFC@Hendrix.edu e-mail to send announcements to whole current students listserv.
 - d. New CSFC display case by the OTC.
 - e. Trying to get editing access to the Hendrix.edu/Green website.
9. Other Items and Discussion (All)
- a. Mr. Siebenmorgen: Bernard Energy/TME Group student involvement: have reached out to them twice, but we have not been able to set-up a meeting.
10. Action Items (All)
11. Dismissal (next general meeting Thursday, February 4th at 11:10AM in Campbell South)