

Hendrix Ultimate

Hendrix Flying Squirrels and Sugar Gliders Constitution

We, the elected members of Hendrix Ultimate Council, make it our mission to:

- Uphold and exemplify Spirit of the Game as ultimate players
- Insure and cultivate team camaraderie through a welcoming and fun environment
- Serve as the representative decision-making body within the team.
- Act as the liaison between the entire team and Hendrix College, the Ultimate Players Association (UPA), other ultimate teams, and the community at large

We strive to do all of the above in order to reflect the best interests of the team.

Council Positions

At no time should any of the positions be restricted to particular year or gender. Each position will hold one vote when making team decisions. Each decision must pass by majority vote. Alteration of the constitution requires a unanimous vote of the council.

Captain (Men's and Women's)

The captain should possess those qualities that make him/her a capable leader while the team is practicing, traveling, socializing, and playing in tournaments. He or she should have sufficient knowledge of the game to instruct, while being acquainted with and proficient at leading practices. At all times the captain should seek to accomplish the goals set forth by the council without sacrificing creativity during team events.

Primary responsibilities will include: leading the team during practices, games, and tournaments; working with the president to facilitate and organize travel to and from tournaments, communicating events and practices to the entire team (via e-mail, phone, or word-of-mouth); and act as one liaison between Hendrix College and the team. The captain should be working in concert with the President and council to organize and schedule tournaments and recruiting events, but will not serve as the primary facilitator.

Any needs required by the team not explicitly delegated to the other members will be served by the captain by default. The captain should be willing to accept responsibility beyond this description.

The captain will maintain a seat on the council, but will only be responsible for running meetings if the President and Vice President cannot attend.

The captain should have a vision for the team and should set out to achieve it while considering the demeanor and competitiveness of the team.

President

The President will serve as the primary organizational and mechanical facilitator of the team, and must possess strong organizational ability and communication skills.

The President will inform the team and council members of the time and location of council meetings, where he/she will lead the meeting. It is not the responsibility of the Captain to lead these meetings. The President should set forth the objectives of the meeting and orchestrate the meeting accordingly.

At any time the President must be aware of all UPA tournaments and events, communicate them to the council during meetings, and serve as the liaison between tournament directors and UPA coordinators, particularly during Sectionals season.

The President must work with the secretary to ensure that arrangements for lodging and travel for all tournaments have been made. All information concerning these matters should be relayed to the captains and team at large.

The President is not responsible for filing payment requests and mailing checks, but must provide the Treasurer with the necessary information for payment.

During the recruitment period and prior to organizing a tournament the President must delegate responsibility to other council members as needed. During our tournament, the President must either act as or find a knowledgeable substitute to serve as the Tournament Director for the entire weekend. The President is responsible for instructing a replacement Tournament Director.

Vice President

The Vice President must be prepared to assume the responsibilities of the President in times of need (refer to President's description). He/She should be working closely with the President in all things ultimate-related, especially during recruitment period, organizing tournaments, and creation of College Sectionals rosters.

The Vice President will be in charge of maintaining and updating the team's website. They should possess the technological savvy or be willing to learn about web pages, while also coordinating efforts with Hendrix College Information Technology if needed. Similarly, the VP will serve as the primary publicist for all campus wide Frisbee events, such as recruiting events and our tournaments. The Vice President should work with *The Profile* to publicize team news and events.

The Vice President will work with the Treasurer to seek out sponsors for hosting a tournament or for normal ultimate expenses.

Secretary

The Secretary will be responsible for keeping minutes of the council meeting's proceedings and then making them available to the entire team. This should be done in a timely fashion after council meetings. During council meetings the Secretary should assist in keeping the meeting on task and managing time.

The secretary must keep track of win-loss records at tournaments, in addition to keeping score. After a tournament, the secretary will check the UPA score reporter database to make sure scores are posted and correct. It might be necessary for the Secretary to coordinate with the opposite gender team when not able to witness their games. The Secretary should keep an organized log of all team records.

The Secretary will also be responsible for organizing the directions during tournaments, including from Hendrix to a team member's house or hotel, from the hotel to the tournament, the tournament back to the hotel, and the tournament back to Hendrix. The directions will then be distributed by the Secretary before tournament departure.

The Secretary will assume delegated responsibility during recruitment period and organizing tournaments.

Treasurer

The Treasurer will be in charge of keeping organized finances. They must keep records of private accounts, Student Senate accounts, and team spending. Tournament bids and travel expenses (i.e. gas receipts) must be logged or filed. At any time the Treasurer must be prepared to give information regarding spending to the council, Student Senate, or Hendrix College. Each spring the team must request funding, and the Treasurer must have all records of spending so the council knows how much to request the following year. The Treasurer and needed parties must prepare and defend the team budget before Student Senate each year. It might be necessary to request additional funds as well.

The Treasurer must coordinate with the Hendrix College Business Office and the faculty sponsor to make necessary payment or reimbursement requests.

The Treasurer must give a detailed finance report at the beginning of every council meeting. This will facilitate decision-making when there are questions about available funds.

The Treasurer should work with the President to make sure all tournament checks are sent in prior to the tournament.

The Treasurer will work with the VP to recruit sponsors and/or organize fundraisers for the team. It is not the sole responsibility of the Treasurer to do this.

The Treasurer will assume delegated responsibility during recruitment period and organizing tournaments.

Team Representative at Large (TRAL)

The TRAL will serve as an additional voting voice on the team. The position will change to suit the underrepresented gender on the council.

The TRAL will be responsible for ensuring that host gifts are provided to families that offer their homes for the team to stay at during tournaments.

The TRAL should assist the council in all ultimate events, especially those concerning recruitment. During the organizational and recruitment periods the TRAL will perform those responsibilities delegated by the President and council.

Amendments to the Constitution

Amendment I

Members of the council should act in a manner consistent with the Spirit of the Game. They are held to a higher standard and should exemplify this by doing what they can when they can for the betterment of the team. This includes but is not limited to attendance at both practices and tournaments, responsibilities of their held position, and other duties when asked by the President or Captains. Council members should be prepared to go above and beyond the call of duty.

If a council member is perceived by the other council members to not be upholding the ideals of their position by neglecting the aforementioned examples, then a case-by-case examination of the situation will begin:

First the member in question is mentioned to their Captain or the President (unless the member is one of these people). If the problem cannot be remedied by singular action between the higher council members and the member in question or the higher members feel the problem should be brought before the whole council, then the actions or lack thereof of the member in question are investigated at a closed council meeting. The punishment or probation period is decided by the entire council and set into progress by a unanimous vote including the member in question. If the problems persist, then action is again taken at a closed council meeting. The punishments or probationary periods administered by the Council should be in accordance with the Spirit of the Game.

If the member in question is felt by the other Council members to be unfit for their position on the council, and is felt to be harming the team as a whole by their actions, then the member is removed from their position and a new member put into place by a team-wide vote, which is administered in a such a way as the President sees fit.

Amendment II

In order to encourage efficiency at the Ultimate Council meetings, while at the same time making sure the maximum number of voices is heard, discussion will have a designated format as follows:

- 1)** The council member presenting the topic will give a brief summary of what should be discussed (or the president will recognize the non-council member to speak).
- 2)** The members of the council will each present their opinion if they feel inclined to do so, and engage in open discussion for a period of no more than ten minutes, keeping in mind the efficiency with which the council would like to operate. During this time non-council members will be free to state their opinions if they feel moved to do so, but are asked to keep their comments brief and to make an effort to not restate what has already been said, instead by saying "I agree" or "I disagree."
- 3)** The secretary or vice president will monitor the time needed for the discussion, giving a five-minute warning and an eight-minute warning. At nine minutes, the timekeeper will alert the president and he or she will bring the item to vote. If more time is needed for discussion, the president will move to extend the discussion in five-minute increments, putting the movement to a vote.