# Application for 2016 Mission Trips

**Due September 15, 2015 by 3:30 pm, SLTC 133**

<table>
<thead>
<tr>
<th>Mission Trip</th>
<th>Dates</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOOR Hollywood (CA)</td>
<td>January 10-16, 2016</td>
<td>$150</td>
</tr>
<tr>
<td>Camp CAMP (TX)</td>
<td>January 11-18, 2016</td>
<td>$100</td>
</tr>
<tr>
<td>Promise for Haiti (Haiti)</td>
<td>May 15-21, 2016</td>
<td>$300</td>
</tr>
<tr>
<td>Red Bird Mission (KY)</td>
<td>May 15-21, 2016</td>
<td>$150</td>
</tr>
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Before applying for the Miller Center Mission Trips, be aware:

- You must be a full-time degree seeking student at Hendrix College.
- If you are abroad or on leave in the fall semester, you will not be able to apply for the January trips.
- If you are abroad or on leave in the spring semester, you will not be able to apply for the summer trips.
- If applying for the international trip, you must submit a copy of your passport with your completed application; passport must be valid six months beyond the travel dates and available to The Miller Center 2 months prior to departure date.
- It is your responsibility to see that your two letters of recommendation have been sent to the Miller Center by the due date.
- You must be able to attend the MANDATORY orientation session if you are chosen for a trip:

  - **Nov. 15, 2015, 6-9 pm**  
    - DOOR Hollywood (CA) & Camp CAMP (TX) Orientation
  - **April 24, 2016, 6-9 pm**  
    - Promise for Haiti (Haiti) & Red Bird (KY) Orientation

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**Other Important Dates:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>Sept. 15, 2015</td>
<td>Completed applications, including letters of recommendation; due by 3:30 pm to the Miller Center, SLTC 133.</td>
<td></td>
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<tr>
<td>Sept. 28-Oct. 12, 2015</td>
<td>Interviews</td>
<td></td>
</tr>
<tr>
<td>Oct. 14, 2015</td>
<td>Notification of acceptance</td>
<td></td>
</tr>
<tr>
<td>Oct. 21, 2015</td>
<td>Trip deposits due to the Miller Center office (amounts listed above)</td>
<td></td>
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</tbody>
</table>
Name__________________________________________

Box_____________________________________ Cell Number______________________

Academic Advisor_________________________ Email__________________________

Date of birth____________________________ Passport number____________________________________

Freshman _______ Sophomore _______ Junior _______ Senior ____________

Rank order (1st, 2nd, etc.) those trips for which you wish to apply.

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I. Write an essay responding to each of the following; limit yourself to only ONE PAGE PER QUESTION.

A. Describe a specific time when serving a stranger in need made an important difference in your life. Be specific about what you did for that person and how it made a difference in your life.

B. Why do you want to go on a Miller Center Mission Trip this year? Please consider both what you hope to offer others on this trip and what you hope to gain.

II. Sign the Confidential Information Waiver and Conduct Statement below.

III. Attach proof of valid passport if applying for the trip abroad.

IV. Provide two letters of recommendation (forms are attached): one from a non-Hendrix associate who is familiar with your character and goals (cannot be a peer or family member), and one from a Hendrix faculty or staff (freshmen may substitute a letter from a high school teacher or counselor). Recommenders can send form to burris@hendrix.edu, fax 501-450-4595 or mail to The Miller Center, 1600 Washington Ave., Conway, AR 72032

Confidential Information Waiver Form

I, __________________________________________________________, request that the Office of Student Development and the chair of the Committee on Academic Integrity provide, both to the Chaplain and to the Miller Center Staff, access to any relevant information in my personal file. This permission is given with the understanding that all such information is confidential, is to be used only in order to make determinations of importance to the placing and support of the student participating in trips sponsored by the Office of the Chaplain and the Miller Center, and that the information is to be requested only when necessary.

__________________________________________
Signature

Date

Conduct Statement

For the sake of safety and out of respect for our hosts, there will be regulations on alcohol consumption and other social activities. I will comply with these regulations.

__________________________________________
Signature

Date
Miller Center Mission Trip Application
Reference Form

Section I: TO BE COMPLETED BY THE APPLICANT

Applicant Name: _____________________________________________________________
(Please print)

Trips applied for:

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Name of Reference: _____________________________________________________________
(Please print)

Relationship to applicant: ____________________________________

Reference’s Contact Information (email & phone number): __________________________________

Waiver of Access

In accordance with the Family Education Rights and Privacy Act of 1974, materials in students’ files are open to inspection upon request, unless the student had waived the right of access in advance. Please indicate your wish by completing and signing the statement below. Your right to review is considered waived if you do not respond.

I hereby ________ waive my right to access ________ retain my right to access

Applicant Signature: ___________________________ Date: __________________

Section II: TO BE COMPLETED BY THE REFERENCE

To the Reference: The above named student is applying to participate in a Miller Center Mission Trip. These 7-10 day, service-intensive, group trips are physically, mentally, and emotionally challenging. Our expectation is that a participant is willing and able to confront the challenges presented on any given trip. Please provide your candid assessment of this student by answering the following questions. On ranking questions, select N/A if you do not have sufficient knowledge to evaluate a specific area (i.e. you are not familiar with the applicant in an academic setting). A separate sheet may be used.

Reference Form or Letter is due by 3:30 pm, September 15th, 2015 and may be sent to burris@hendrix.edu, faxed to 501-450-4595, or mailed to the Miller Center, 1600 Washington Ave., Conway, AR 72034.

1) How long and in what capacity have you known the applicant?

2) Dependability and responsibility

   ____ Excellent    ____ Above Average    ____ Average    ____ Below Average    ____ N/A

3) Adaptability: openness to new situations, sensitivity to cultural differences, and ability to deal with the unexpected

   ____ Excellent    ____ Above Average    ____ Average    ____ Below Average    ____ N/A

4) Honesty and trustworthiness

   ____ Excellent    ____ Above Average    ____ Average    ____ Below Average    ____ N/A
5) Maturity: sound judgment and self-reliance
   ___ Excellent   ___ Above Average   ___ Average   ___ Below Average   ___ N/A

6) Academic performance/ability
   ___ Excellent   ___ Above Average   ___ Average   ___ Below Average   ___ N/A

7) Willingness to take initiative
   ___ Excellent   ___ Above Average   ___ Average   ___ Below Average   ___ N/A

8) Are you familiar with any issues this student may face while travelling?

9) Are you familiar with the applicant’s background in service work? Has the applicant shared their motivations for wanting to participate in a mission trip? Please elaborate.

10) Does the applicant have the ability to meet the challenges and grow personally from participation on a mission trip?

11) Does the applicant have the ability to take part in personal (written) and group reflection about the mission trip experiences?

12) Overall Recommendation: Would you recommend this individual for a Mission Trip (circle one)
   Yes, without reservation       Yes, but with reservation       No, not at all

   Additional Comments:

Name (print): _______________________________     Position: _______________________________

Signature: _______________________________     Date: _______________________________

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