Examinations and Grading

The final examination schedule is developed by the Registrar and by the Council on Academic Policy, is approved by the faculty, and is published in the catalog. Examinations will be held at the scheduled times. Exceptions for individual students may be made at the discretion of the professor. However, requests by faculty members to change the time of final examinations must be approved by the Council on Academic Policy.

Faculty members should follow the policies outlined in the College Catalog when assigning grades. These policies describe the allowed grades of A, B, C, D, F, CR, NC, NR, I, and W as well as how these grades are interpreted on the transcript and in the computation of grade point averages. Grades of CR, NC, NR, I, and W can be assigned only in particular circumstances and when the appropriate policies and deadlines as outlined in the catalog have been followed. Questions should be directed to the Registrar.

If a student is doing poorly, or if there is a marked decline in the quality of work, a professor should report this problem to the student's advisor, who will confer with the student and report to the faculty member. Persistent problems should be reported to the Associate Provost for Advising and Retention.