October 9, 2006

Dr. Robert Entzminger, Provost
Hendrix College
Conway, AR

Dear Dr. Entzminger:

The Department of Foreign Languages would like to propose an addition to the schedule for the hours that are available for four-day classes. With the large number of students, we have found it difficult to schedule the large number of sections within the currently available C periods; in addition, we find considerable difficulty with available rooms, as other departments also like to use the facilities that are usually used by the Foreign Language courses. As a result, we would like to propose the addition of three additional C periods—C6, C7, and C8. The pattern would be

<table>
<thead>
<tr>
<th>Time</th>
<th>Days</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-6</td>
<td>1-2 MWF</td>
<td>We are aware of the conflict on Thursdays of C3 and C6; there are never as many C-3 classes as B-3 or C4 or C5 classes, so this is the choice for the least conflict.</td>
</tr>
<tr>
<td>C-7</td>
<td>2-3 MWF</td>
<td>3-4 Th</td>
</tr>
<tr>
<td>C-8</td>
<td>3-4 MTWF</td>
<td></td>
</tr>
</tbody>
</table>

We would be happy to visit with Academic Policy about this, if it desires. Attached please find a visual graphic of the daily schedule, provided courtesy of Amanda Hurd. If any additional information is required from us, please feel free to contact us at your convenience.

Sincerely,

[Signature]

Jon Arms, Chair
Dept. of Foreign Languages

JA
att: