



Hendrix Summer Programs Statement of Understanding

Instructions: Participants and parents or guardians should read this document and any associated documents carefully. The document should be signed, scanned, and returned prior to the start of the program or camp.

Participant Name: _____ Date of Birth: _____

Program Name ["The Program"]: _____ (_____ [Dates])

Agreement and Responsibility

- I. I have read, fully understand, and agree to abide by all policies outlined in the [Hendrix Summer Programs General Guidelines for Participants](#).
- II. I have read, fully understand, and agree to abide by all policies specified in the [Hendrix College Student Handbook](#).
- III. I accept responsibility for any damage caused by the participant (named above) to property of Hendrix College. I understand that furniture is not to be moved or altered in any way.
- IV. I confirm that the participant has no legal, disciplinary, or behavioral problems or conditions which will make it difficult for him/her or other participants to participate fully in the Program. I understand that the Program is not equipped to deal with participants who have significant psychological or emotional problems or conditions.
- V. I understand that photos and videos of the participant and the participant's work may be taken during the Program. I agree that photos, videos, audio recordings, written work, drawings/artwork, and comments may be used by Hendrix College for promotional purposes. (Note: No personal details such as last name or address will be included when publishing. All photos and videos are securely held by Hendrix College and will not be sold or distributed.)
- VI. I grant permission for the participant (named above) to participate in the Program including all activities, physical or otherwise, and field trips provided that authorized personnel supervise such activities and trips.

Policy Agreements

- I. I agree to abide by all rules and guidelines presented by instructors and staff during the Program.
- II. I understand that attendance at all classes and organized program activities is expected. If a participant must miss class time or an activity, notification should be made to the Summer Programs Office at summerprograms@hendrix.edu prior to the absence. Repeated absences may result in dismissal from the Program.
- III. I understand that all participants are expected to arrive each day of the Program and be ready to begin at the designated time. Furthermore, I understand that all participants are expected to depart at the designated time each day of the Program.
- IV. For residential or overnight programs, participants are expected to check in at their assigned residence hall at a specified time each night and remain in the residence hall until a specified time the following morning. The Program staff will provide this information to participants and parents.
 - a. I understand that participants are not allowed to have visitors in residence halls except during move in/out times and participants are only allowed to enter their assigned residence hall.
- V. I understand that no participant may leave campus except at designated departure times or with prior notice and approval from program staff. Staff may request to see a valid, state-issued ID from any adult picking up a participant. For pickup by an individual other than a parent or guardian, program staff must receive written permission from a parent or guardian prior to the participant being picked up.
- VI. I understand that all participants are expected to treat each other and all instructors and staff with respect and contribute to the well-being of all involved with the program. All forms of bullying (written, verbal, electronic, physical) will not be tolerated.
- VII. I understand that participants are expected to remain only in areas designated for the program.
- VIII. I understand that participants are not allowed in secluded areas of campus without proper supervision and should never travel campus alone.
- IX. Title IX. Members of the Hendrix College community, including guests and visitors, have the right to be free from all forms of gender and sex-based discrimination and the right to participate in a safe environment conducive to

learning. Anyone who believes they have experienced gender or sex-based discrimination or misconduct that violates Hendrix College Title IX Policy should report that conduct in person, via email, or telephone to:

Jennifer Fulbright, Title IX Coordinator

Email: fulbright@hendrix.edu

Office: 501-505-2901 | Mobile: 501-444-2702

Student Life & Technology Center #150

Visit www.hendrix.edu/titleix for more information.

- X. I agree to not use electronics or cellular devices during classes or activities unless otherwise notified. Participants should not bring personal computers or tablets to class. If participants require use of a computer for a class or activity, then computers with internet access will be provided in a campus computer lab. The computers may only be used as directed by instructors or staff. When using a campus computer, participants are restricted from using the computers to a) play or download games, music, movies, or other copyrighted material, b) view or download pornography, or c) engage in any sort of harmful or unauthorized programming.
- XI. I understand that if a participant is dismissed from the Program due to misconduct or is deemed a danger to himself, herself, or others, then the participant will be immediately removed from the Program. The participant's parents or legal guardian will be contacted to pick up or arrange transportation as soon as possible. No refund of tuition or any other program charges will be issued when a participant is dismissed.
- XII. All sick participants should remain at home and notify the Summer Programs Office of their absence or, if on campus, will be sent home to recover. Parents will be contacted to notify them that their child is ill, and they should plan to pick up the child as soon as possible.
- XIII. In accordance with Arkansas Child Maltreatment Act, any faculty or staff that are responsible for the supervision of minors are required by law to report child maltreatment. Child maltreatment refers to any abuse, sexual abuse, neglect, sexual exploitation, or abandonment of a person under the age of 18. If any faculty or staff member has reasonable cause to suspect that a child has been subject to maltreatment or observes a child being subject to conditions or circumstances that would reasonably result in maltreatment, I understand that a report must be made immediately to the Child Abuse Hotline (1-800-482-5964). Please be aware that any references to child maltreatment in class discussions, assignments, or conversations are subject to mandated reporting under the law.
- XIV. I understand that tobacco products are prohibited from use on the Hendrix College campus including parking lots, grounds adjacent to buildings, and athletic fields. Furthermore, I understand that possession or use of alcoholic beverages, tobacco products, or other illegal drugs by participants during the program will result in immediate dismissal.
- XV. I understand that cancellation requests must be submitted in writing to the program administrators to be considered. I agree to abide by the specific cancellation and refund dates set for the program enrolled. Cancellations due to insufficient enrollment are eligible for a full refund. Non-attendance is not considered as a cancellation request or as official withdrawal from the program.

By providing my signature, I am indicating that:

- I have carefully reviewed, fully understand, and agree to the contents of this document and all associated documents.
- I confirm that I am the legal parent or guardian of the listed participant.

Participant Signature _____ **Date** _____

Parent/Guardian Signature _____ **Date** _____

Name of Parent/Guardian (Printed) _____