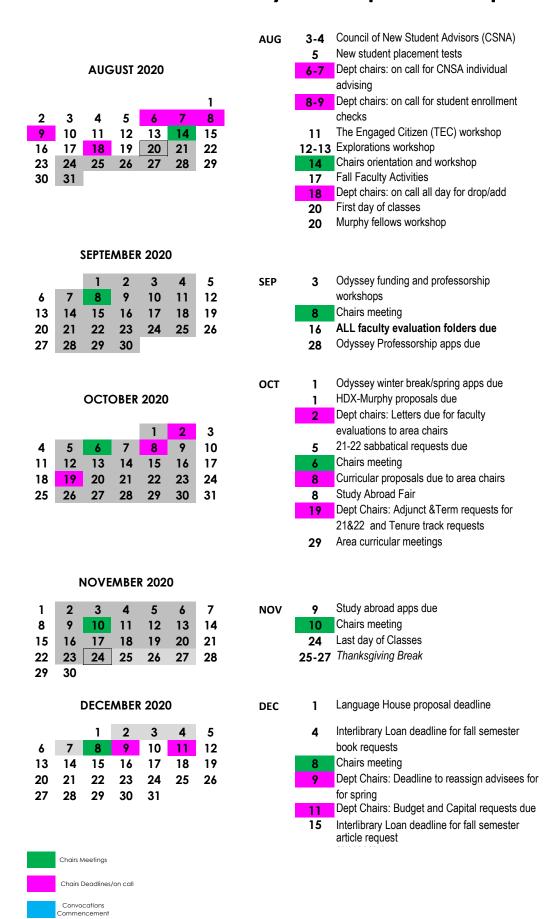
2020-2021 Faculty and Dept Chair Important Dates



2020-2021 Faculty and Dept Chair Important Dates

JANUARY 2021

					1	2
3	4	5	6	7	8	9
	11					
	18					
24	25	26	27	28	29	30
31						

Martin Luther King Birthday (no classes)

- HDX-Murphy ENGL, LANG, TADA tutorial course proposals due
- Odyssey funding workshop
- Reports for Course schedules due to Area
- Dept chairs: Course schedules due to Area

FEBRUARY 2021

			3			
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Project grant apps due **FEB** 1

- Murphy Scholar Program applications due 1
- HDX-Murphy proposals due
- 1 Odyssey summer funding deadline
- Staff turn in annual evaluations
- No classes
- Deadline for Methodist Exemplary Teacher nominations
- Schedule building by area assistants
 - Chairs meeting
- Dept Chairs: Schedule available for changes
- No classes
- Dept Chairs: Majors Fair
- Dept chairs: Last day to make schedule

MARCH 2021

		2				
7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30	31			

MAR

JAN

- Faculty annual reviews due to both area chairs and department chairs
- Chairs Meeting
- Dept chairs: Respond to faculty annual reviews
- 24 No classes
- 29 Deadline for Distinguished Professorship nominations
- 30 Dept chairs: Rolling deadline for edits to Guide and Catalog start

APRIL 2021

				1	2	3
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25	26	27	28	29	30	

APR

- No classes
- HDX-Murphy proposals due
- Odyssey deadline for fall and winter break projects and summer internships
- Dept chairs: Office and lab space needs due
- Chairs meeting Honors day student award names and distinctions due
- 16-18 Alumni Weekend
- Honors day tangible awards due
- No classes
- 29 Honors Convocation

MAY 2021

						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Email sent to faculty with scheduled evaluations Dept chairs: deadline to reassign advisees for fall sabbaticals
- Reports for Course Development Grants for spring courses due
- Reports for Faculty Project Grants and Faculty Sabbatical grants due
- Commencement
- Summer Language Program proposal deadline
- End of fiscal year

JUN

15 Faculty reappointment letters sent

