

# YOUR HENDRIX ODYSSEY

## Proposal and Waiver Form

Specific guidelines for designing projects in each category are available in the *Odyssey Program Guide* and on the Web page at [www.hendrix.edu/odyssey](http://www.hendrix.edu/odyssey). You are strongly encouraged to consult with the Odyssey Office before proposing a project. Under normal circumstances, this form must be submitted before you begin your project. A proposal form will not be accepted after the conclusion of the experience.

Individual Project  Group Project (Provide names & ID#s of all participants as an attachment.)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Faculty/Staff  Student Hendrix ID# \_\_\_\_\_ Class Year: \_\_\_\_\_

Odyssey Category (choose one)

Artistic Creativity  Professional & Leadership  Undergraduate Research  
 Global Awareness  Development  Special Projects  
 Service to the World

Project Title: \_\_\_\_\_

Start Date (mm/dd/yy): \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date: (mm/dd/yy): \_\_\_\_/\_\_\_\_/\_\_\_\_

**The end date should be the expected completion of ALL travel, presentation/performance and reflection requirements.**

**Completion Deadline (mm/dd/yy):** \_\_\_\_/\_\_\_\_/\_\_\_\_ The system-generated deadline to submit your Project Completion Form is **THREE MONTHS** from the End Date you selected above, so make note of this date. (Example: An End Date of February 1 results in a Completion Deadline of May 1.) You are encouraged to submit your final paperwork to the Odyssey Office prior to the Completion Deadline.

### Project Description:

Attach a **typed narrative** (1-2 pages for credit or 2-4 pages for funding) that describes your project to this form. Initial below.

I address all the relevant criteria for my category, including learning goals and contact information for other agencies or individuals associated with this project.

I have included a justification of the category choice (especially for SP).

For AC/UR, I give details of my public presentation.

For PL/SW/SP, I will keep an hours log to meet the category requirement.

For GA/PL/SW/SP, I addressed the nature of my reflection in my proposal.

# HENDRIX COLLEGE ODYSSEY PROGRAM WAIVER AND RELEASE FORM

In consideration for being allowed to undertake the Odyssey project described in the attached proposal, I do hereby release and discharge all employees of Hendrix College, its governing board, officers, agents, employees, faculty, and staff from any and all liability, causes of action, costs, charges, claims, expenses, and demands, as well as any and all damages incurred by me as a result of or arising out of my participation in this Odyssey project.

By signing below, I hereby expressly assume any and all risks, which may be incumbent with my project, with the realization that my participation may subject me to personal injury or property damage risks.

Additionally, I hereby expressly agree forever to refrain from suit or proceeding at law against Hendrix College for any personal injury or property damage incurred arising out of or in any way related to my participation in this Odyssey project.

**FINANCIAL OBLIGATION: If this experience is supported by any Hendrix funding, I hereby acknowledge my obligation to complete the project for which this funding is awarded within ONE YEAR of the time of this acceptance or by the time of my GRADUATION from Hendrix College, whichever comes first. If I fail to participate in the project or am unable to complete the project prior to the deadline established in the preceding sentence, I shall refund to Hendrix the full amount expended on my behalf.**

By signing below, I affirm that I have read, understood, and agreed to the terms herein:

**Proposer's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Additional signatures for group projects:**

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**Hendrix Supervisor (for Student Proposals only):**

**Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

RETAIN A COPY OF THIS PROPOSAL FOR YOUR RECORDS.

Please note that by submitting a proposal, funding request or application to participate in an Odyssey-funded experience, you acknowledge that all information provided is accurate and give permission for the Odyssey Office to review all educational files as are pertinent.