

**Departmental and Program Assessment 2015-2016**  
**Annual Assessment Plan Basic Update**

Academic Year: **2015-16**\_\_\_\_\_

Academic Unit: **The Engaged Citizen**\_\_\_\_\_

Chair: **Todd Tinsley, Convener**\_\_\_\_\_

**Student Assessment Plan (SAP) – Basic Check-list**

1. Have any changes been made to your program's student assessment plan or student learning goals?  
Your recent version should be on the web at  
<http://www.hendrix.edu/academics/academics.aspx?id=7264>. If you have made changes, then attach a copy of the new plan or goals.  
☐ yes   ☒ **no**
2. Are student learning goals available to students on the web on the departmental/programmatic page(s)? If not, then this needs to occur during the next academic year.  
☒ **yes**   ☐ no
3. Are student learning goals, appropriate for each course, included in the course syllabi in your department or program? If not, then this will be considered as an action plan for the coming year.  
☒ **yes**   ☐ no

**Student Assessment Plan Development** - Departments and programs who have a complete and current SAP should consider the next step in SAP development.

1. As a next step in SAP development, departments/programs are encouraged begin working on an assessment audit to determine how student learning goals fit across the courses in the major. Sometimes the term “scaffolding” is used to describe this process. This could be as complicated as a full grid of student learning goals, or a single learning goal, across the courses in the major. (This has not been required of departments, but it is a recommended next step when the SAP is up to date.) Has your program already done this?

☐ **yes**   ☐ **no**   *If yes, please provide any **new** results in either in prose or as a table. If no, then this could be the next annual action plan for your program.*

This is not applicable to TEC.

**Yearly Assessment Report** – each department or program is expected to have assessment discussions for at least two hours each academic year. ***As we move toward the next NCA-HLC evaluation, we need to work on documenting these meetings.*** If necessary, help is available from David Sutherland, just call.

1. What was your planned action item identified in your last report?  
To continue to stress learning goals 1 and 3, but to add more workshop time devoted to the Engaged Learning Component.
2. Briefly summarize the topics discussed in your annual assessment meeting.  
The main topic of conversation this year was the planned cuts to our workshop training for 2016. This will have an impact on our ability to provide the faculty with the tools they need to best prepare to meet the learning goals.
3. What was the conclusion of your assessment discussion and how did the collected assessment data inform your conclusion? Specifically describe any curricular or programmatic changes that have been made that were based, at least in part, on the data in your SAP.  
We decided to hold a January workshop for only new dyads and May and August workshops with everyone.
4. Define one new action item for your assessment discussions next year.  
We will need to carefully consider the impact of the curtailed workshop training and think of ways to address any changes.
5. Does your department or program have a summary assessment file in the chair's office? During external visits, random departments or programs will be selected by NCA-HLC to show and discuss assessment activities.  
The summary file is available in DropBox and accessible to all members of the Working Group.