

**Alpha Epsilon Delta  
Arkansas Beta Chapter**

**Constitution For 2005-2006**

Revised April 6, 2005  
Revised April 7, 1999  
Revised April 10, 1996  
Revised January 18, 1995  
Revised February 9, 1959

Preamble

In order to encourage excellence in premedical scholarship, to stimulate an appreciation of the importance of premedical education in the study of medicine, to promote cooperation and contacts between medical and pre-medical students and educators in developing an adequate program of pre-medical education, and to bind together similarly interested students of Hendrix College, we do hereby ordain and establish this constitution of Arkansas Beta Chapter of Alpha Epsilon Delta.

Article I- General Organization

Section I. These articles shall constitute the by-laws of the Arkansas Beta Chapter of Alpha Epsilon. The by-laws of this chapter shall be in accord with the Constitution and by-laws of Alpha Epsilon Delta, the National Pre-Medical Honor Society.

Section II. The name of this organization shall be the Arkansas Beta Chapter of Alpha Epsilon Delta.

Section III. The membership of this organization shall consist of Active Members, Active Alumni Members, Honorary Members, and Pre-Health Club Members.

Active Alumni and Honorary Members shall be those members of the educational or professional fields whom the chapter deems worthy of membership. Honorary members and active alumni members shall enjoy full privileges of active membership. To become effective the election of honorary members must be approved by the National Officers.

Section IV. The officers of the chapter shall be President, Vice-President of Communications and Programming, Vice-President of Membership, Secretary/Historian, Treasurer, and Faculty Advisor.

Article II- Chapter Membership

Section I. The requirements for active membership shall be:

- (1) The student shall be engaged in courses leading to the study of medicine
- (2) The student shall have completed at least four trimesters of pre-medical work, with a general grade-point average of 3.20, a science grade point average of

3.20. Grade-points of the candidates shall be verified by the faculty advisor through the Registrar of Hendrix College.

- (3) Character, general ability, and personality must be considered carefully in the selection of every member. The student must prove these qualities by attending 75% of the meetings in the year prior to induction, which would ideally occur after the April meeting. This would mean 75% of the meetings from September through April must be attended. The student must also attend 2 AED activities or service events. Eligible events and activities will be determined by active members. Both requirements must be met unless an excusable reason is determined.
- (4) Transfer students to Hendrix must complete one term at Hendrix, have a combined grade point of 3.20 overall and a 3.2 in science, and be in the top one-third of his or her class before eligibility.

Section II. At the first of each term, all eligible candidates for active membership shall be considered.

Section III. Upon election to national membership a letter of invitation shall be sent to each member elect by the Secretary of the Chapter. At the time and place specified for the initiation, the candidates shall be assembled and initiated into Alpha Epsilon Delta.

#### Article III- Chapter Officers and Faculty Advisors

Section I. The duties of the chapter officers shall be as follows:

- (1) The chapter president shall be responsible for the initiation and development of the Chapter activities and its programs. The President shall be responsible for the initiation of members as specified in the by-laws. The President shall also be responsible for seeing that the other Chapter officers perform their duties in a satisfactory manner.
- (2) The Vice-President of Communications and Programming shall assume the duties of the President in absence of the latter. He or she shall be responsible for the publicity of the chapter (such activities include advance mailings and posters advertising meetings, maintenance of a home page on the world wide web, etc.) and for scheduling speakers as well as for organizing events such as shadowing programs, volunteer projects, community education classes, blood drives, AMCAS seminars, and any other programs deemed worthy by the active members.
- (3) The Vice-President of Membership shall be responsible for the recruitment of active members and Pre-Health Club members. He or she shall keep record of Pre-Health Club points earned by members. He or she shall also keep records of the participation of all active members at chapter activities and programs. These records will be turned over to the Pre-professional Advisory Committee of Hendrix College at the end of the each active member's Junior year.
- (4) The Secretary/Historian shall be responsible for keeping and distributing the official chapter minutes, for maintenance of the permanent chapter roll, and for all information about members. All written correspondences with the

National Office, reports giving a summary of the affairs of the chapter at the national convention, and communications with AED national publications shall be the duty of the Secretary /Historian/. Responsibilities also including producing a Chapter Scrapbook, editing and updating the pre-health handbook and any other chapter publications.

- (5) The Treasurer shall be responsible for handling the finances of the chapter. The Treasurer shall keep an accurate account of all financial transactions for the permanent records of the chapter. The Treasurer shall also be responsible for fundraising events.
- (6) The faculty advisor shall be responsible for the general welfare of the chapter. The Advisors' advice, suggestions, assistance, and approval shall be sought on all the activities planned by chapter.

Section II. Nominations for election of national officers for the succeeding year shall be taken in April. Only active members are eligible to run for office or vote. Voting shall be by ballot via the campus mail. Candidates elected by simple majority shall take office after the May meeting.

#### Article IV- Pre-Health Club

Section I. Students who do not meet the requirements for active membership but are considering a career in medicine may become Pre-Health Club members. Pre-Health Club members may attend meetings and participate in other activities, but Pre-Health Club members are not eligible to vote on general chapter business.

Section II. At the first meeting of the year, the Pre-Health Club members shall make nominations for a Pre-Health Club Representative. The Representative shall be elected by a simple majority. The Pre-Health Club Representative's duties shall include acting as the voice of the Pre-Health Club members. He or she shall also be responsible for the social activities of Alpha Epsilon Delta. These activities include organization of the Initiation Banquet, Intramural Teams, and other social gatherings. The Representative shall also be responsible for assisting the national officers. The national officers must consider the suggestions of the Pre-Health Club Representative.

#### Article V- Meetings

Section I. Regular meetings shall be held once a month during the school year. The time and place of the meetings shall be determined by the membership and publicized in the school calendar.

Section II. The President of the Chapter shall have the power to call a special meeting at any time.

#### Article VI- Fees

Section I. National membership fees shall be paid according to the specifications of the National Constitution and by-laws.

Section II. Associate Member dues shall be thirteen dollars per year, due and payable at the first of the scholastic year.

#### Article VII- Amendments

Section I. This Constitution may be amended by three-fourths of the attending active members at any regular meeting.

*Reviewed April 21, 2005*

- *Note: Constitution revised April 4, 2005 to meet national Alpha Epsilon Delta GPA requirements.*