

**Departmental and Program Assessment
Annual Assessment Plan Basic Update**

Academic Year: 2012 -2013

Academic Unit: College Writing Requirement: W1 and W2

Chair: Alice Hines

Student Assessment Plan (SAP) – Basic Check-list

1. Have any changes been made to your program's student assessment plan or student learning goals? Your recent version should be on the web at <http://www.hendrix.edu/academics/academics.aspx?id=7264>. If you have made changes, then attach a copy of the new plan or goals.

yes No -X

2. Are student learning goals available to students on the web on the departmental/programmatic page(s)? If not, then this will be considered as an action plan for the coming year.

3.

4. **A general statement regarding the requirement is available in the College Catalog. Specific information should be contained in each Department's W2 description. The English Department prepared the explanation for W1 under the heading of "Writing Courses."**

yes no

5. Are student learning goals, appropriate for each course, included in the course syllabi in your department or program? If not, then this will be considered as an action plan for the coming year.

yes no

This information is available for each course approved for W2 credit. See response above for W1 courses.

Student Assessment Plan Development - Departments and programs who have a complete and current SAP should consider the next step in SAP development.

1. As a next step in SAP development, departments/programs are encouraged[**to**] begin working on an assessment audit to determine how student learning goals fit across the courses in the major. Sometimes the term “scaffolding” is used to describe this process. This could be as complicated as a full grid of student learning goals, or a single learning goal, across the courses in the major. (This has not been required of departments, but it is a recommended next step when the SAP is up to date.) Has your program already done this?

yes no *If yes, please provide any **new** results in either in prose or as a table. If no, then this could be the next annual action plan for your program. **We have not done this, but will consider it this year.***

Yearly Assessment Report – each department or program is expected to have assessment discussions for at least two hours each academic year. If necessary, help is available from David Sutherland, just call.

1. What was your planned action item identified in your last report? **To review the requirement.**
2. Briefly summarize the topics discussed in your annual assessment meeting. **We met briefly via E-mail. The only topic discussed was the “coming” evaluation / review of the program.**
3. What was the conclusion of your assessment discussion and how did the collected assessment data inform your conclusion? Specifically describe any curricular or programmatic changes that have been made that were based, at least in part, on the data in your SAP. **We did not have “collected” assessment data; rather, we had notes from various discussions generated by Dr. Cloyd and Dr. Vernon with responses from Alice Hines.**
4. Define one new action item for your assessment discussions next year. **We will begin the general review of the program in September 2013.**