

Constitution of the Hendrix Psychology Club

Preamble

The Hendrix Psychology Club has been established for the purpose of providing interested students and faculty members with an organization in which they may develop their understanding of and appreciation for psychology. The Hendrix Psychology Club is designed to provide the following:

1. informational and entertaining speakers and activities of interest to the members of the club,
2. opportunities to learn from professors and other psychology students in informal settings,
3. advice and guidance for psychology majors and minors in preparation for graduate school and/or careers
4. strengthening of the community within the department by providing a forum for friendship and support
5. funds which will benefit the organization and which can be shared with the Hendrix community

Article 1

Section 1: All regularly enrolled students of Hendrix College and members of the faculty and staff are eligible for membership in the Hendrix Psychology Club. Membership will require a signed pledge of participation within the club consisting of a handwritten statement and signature of personal commitment to the activities of the club. While there is not a time limitation as to when this pledge is due, under no circumstances will any individual be considered a member until such a pledge is presented to the secretary of the club.

Section 2: All executive and legislative authority will be vested in the offices of President, Vice President, Secretary, Treasurer, Director of Publicity, and Historian. The members of the club will elect officers for each during Spring Semester of the preceding school year. During the next scheduled meeting of the club, the newly elected officers will assume their duties.

Section 3: All members of the club may vote in all elections, and a simple majority will approve any motion or nomination unless otherwise stipulated by this constitution.

Article II

Section 1: The members of the club will have the authority to establish committees, agencies, and offices, as they deem necessary and appropriate. The members will designate the powers and responsibilities of these committees, agencies, and offices, and will have the authority to appoint and remove the officers and members of such positions. The members will also have the authority to terminate such positions or redesignate their duties at any time.

Article III

Section 1: The President of the club will preside at all meetings and related meetings. The President will bring topics of concern and interest to the attention of the club, and will delegate responsibilities concerning such items to officers and/or committee members.

Section 2: The Vice-President will assist the President with his/her responsibilities, and will assume the duties of the President in the event of his or her absence.

Section 3: The Secretary will maintain a current list of members and officers, and their contact information. The Secretary will record the minutes of every meeting and will then summarize and distribute important information from each meeting, and will then distribute important information from each meeting to all members via email. The Secretary will maintain a list of all committee members and members that are responsible for specific tasks.

Section 4: The Treasurer will maintain the financial records of the club, and will be responsible for all the financial transactions, including, but not limited to, purchase order, reimbursements, and deposits.

Section 5: The Director of Publicity will post flyers and posters announcing upcoming meeting and events, and will post such announcements in the email list "Hendrix Today," and The Profile, if appropriate. The announcements will be distributed no less than two days prior to each meeting or even. The Director of Publicity will be responsible for all advertising, correspondence, and publicizing for the club.

Section 6: The Historian will maintain a scrapbook of activities, meetings, and events for the use of the club. The Historian is also responsible for pictures of the club and its activities. The Historian will assist the other officers in discharging their duties upon request.

Subsection A: If, for any reason, the office of the President becomes vacant, the Vice-President will assume the Presidency as instructed in this constitution.

Subsection B: If, for any reason, the office of the Vice President becomes vacant, the members will make provisions for a special election of a new Vice President in accordance with this constitution.

Article IV

Section 1: Amendments to this constitution can be initiated by a two-thirds petition of the officers. Each petition will contain the full text of the proposed amendment, and be accompanied by the signatures of all the authors. Petitions for amendments will be presented to the president.

Section 2: The club will make provisions for a special election for any formally requested amendment, provided that all such elections be held within three weeks of the request.