

KHDX Constitution

Updated May 1, 2005

Article I – Name and Purpose

- Section 1. The official name of this organization shall be KHDX, 93.1 FM.
- 10 Watt Tower of Power!
- Section 2. The purpose of KHDX shall be the free broadcast music and the upkeep of the KHDX website for the Hendrix College students and the Hendrix community.

Article II – Meetings

- Section 1. An organizational meeting for all staff and DJ's will be held at the beginning of each term for the scheduling of radio shows.
- Section 2. At minimum, Station Manager, Program Director, and Auxiliary Staff will meet every two weeks to discuss station business.

Article III – Officers

- Section 1. The election of officers will be held annually. The Media Committee will nominate and Senate will appoint the Station Manager and Program Director each April. The Auxiliary and Volunteer Staff will be chosen by the Station Manager, each September.
- Section 2. The Station Manager will preside over each meeting and will make necessary decisions, conferring with the staff when appropriate. It is the responsibility of the Station Manager to keep the station functioning properly, maintain the station, and attend to the daily office business of reviewing recordings and returning phone calls.
- Section 3. The Program Director is responsible for the radio broadcast log, scheduling shows, and attending to daily office business.
- Section 4. The Auxiliary Staff will be made up of a Music Director, Website Designer, Graphical Designer, and Treasurer. These are paid position picked by the Station Manager and Program Director. The Auxiliary Staff will be subjected to meet with the Station Manager and Program director at least every two weeks.
- Music Director: responsible for booking bands for promotional show on campus.
 - Website Designer: responsible for updating and maintaining the KHDX website.

-Graphical Designer: responsible for making poster, flyers and other needed graphics for promotions.

-Treasurer: responsible for maintain financial records of the station as well as DJ logs and FCC compliance forms.

Section 5. A Volunteer Staff of at least three people shall be chosen each September. Their responsibilities will consist of assisting the staff with office business and miscellaneous duties, such as working tables at school functions, concert setup/take-down, etc.

Section 6. All DJ's will be required to read and sign a contract outlining their responsibilities before they are allowed to broadcast.

Article IV – Finance

Section 1. Membership will be free.

Section 2. Finance decisions will be left to the discretion of the Station Manager.

Article V – Disciplinary Action

Section 1. Staff members who fail to fulfill their responsibilities will be released from their positions and denied their paychecks (if applicable).

Section 2. DJ's who are found to violate the DJ contract in any way will be issued a warning. If a DJ receives three warnings, he/she will be relieved of his/her broadcast privileges.

KHDX Website: www.hendrix.edu/khdx

Officer list for 2005-2006:

John Gray	Station Manager
Chris Zachau	Program Director
Alex Harmon	Music Director
Not Yet Selected	Website Designer
Brock Elliot	Graphical Designer
Mandy Munoz	Treasurer

Dr. Fred Ablondi Faculty Advisor

Contact Information:

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